

Organisation

The Heritage Conservation Committee :

The Committee has been reconstituted vide Ministry of Housing & Urban Affairs' notification no. K-12016/6/2003-DD-I dated May 27, 2020 and Gazette notification no. SO No. 2719(E) dated July 7, 2021 respectively as follows :-

1. Special Secretary/ Addl. Secretary, Ministry of Housing and Urban Affairs - Chairman
2. Addl. DG (Works), CPWD - Member
3. Chief Planner, Town & Country Planning Organization - Member
4. Chief Town Planner, MCD - Member
5. Commissioner (Plng.), DDA - Member
6. Chief Architect, NDMC - Member
7. Representative of DG, Archaeological Survey of India - Member
8. Chief Engineer (Structure) in the Central Design Organization, CPWD - Member
9. Shri Arunava Dasgupta (Urban Designer), Head of Deptt, Urban Design, School of Planning & Architecture - Member
10. Dr. Archana Verma (Historian), Associate Professor, Deptt of History, Hindu College - Member
11. Vacant (as per Gazette notification dated July 7, 2021) - Member
12. Vacant (as per Gazette notification dated July 7, 2021) - Member
13. Director, National Museum of National History - Member
14. Secretary, DUAC - Member Secretary

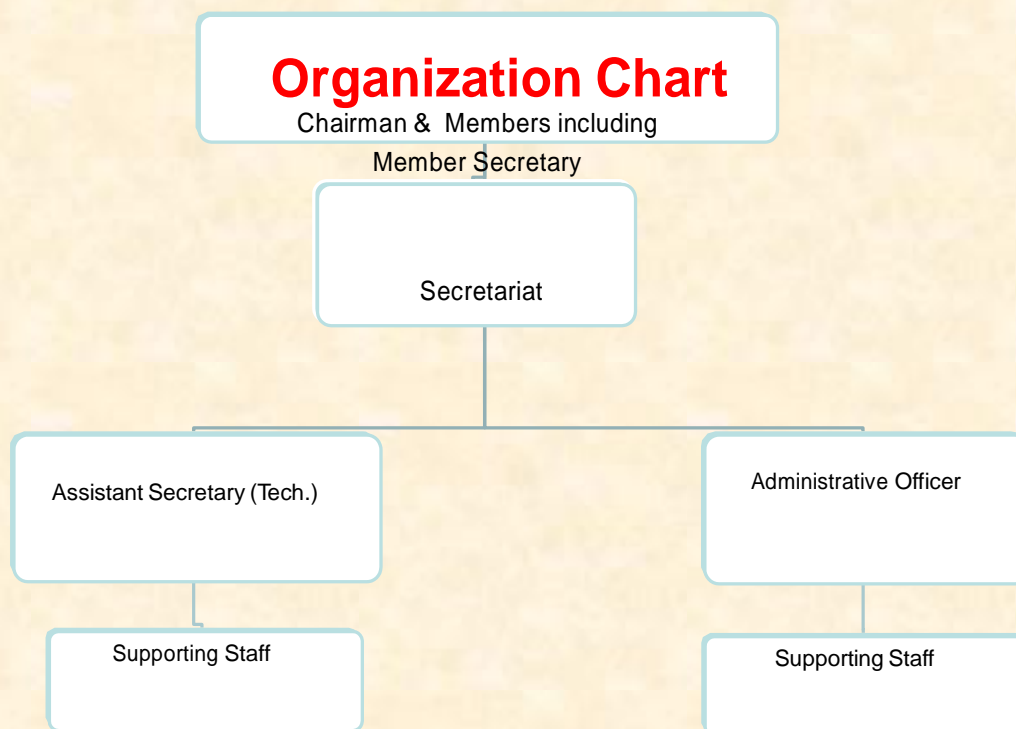
HCC Secretariat:

Smt. Ruby Kaushal	Member Secretary	24619593 secy-duac@gov.in
Shri Rajeev Kumar Gaur	Assistant Secretary (Technical)/ Central Public Information Officer	ast-duac@gov.in

SENIORITY LIST OF EMPLOYEES AS ON JULY 2021 :

Sl. No	Name & Designation	Current Remuneration	Remuneration after Increment	Date of Appointment/Absorption	Date of Last Promotion
1	Smt. Ruby Kaushal Member Secretary	1,42,700.00 (L-13, C-6)	1,47,000.00 (L-13, C-7)	01.02.2019	
2	Shri Rajeev Kumar Gaur Assistant Secretary(Tech.)	75,500.00 (L-11, C-6)	80,900.00 (L-11, C-7)	14-11-2013	
3	Administrative Officer (vacant)				
4	Smt. Alka Dhir Private Secretary	72,100.00 (L-8, C-15)	74,300.00 (L-8, C-16)		
5	Smt. Manju Anjali Architectural Assistants	55,200.00 (L-7, C-8)	56,900.00 (L-7, C-9)	01.05.2012 (absorption)	
6	Shri Sidharth Sagar Architectural Assistants	44,900.00 (L-6, C-9)	46,200.00 (L-6, C-10)	01.05.2012	
7	Ms. Neha Chauhan, Architectural Assistants	37,600.00 (L-6, C-3)	38,700.00 (L-6, C-4)	28.06.2018	
8	Architectural Assistants (vacant)				
9	Smt. Kalpana Dewani Hindi Translator	72,100.00 (L-7, C-17)	74,300.00 (L-7, C-18)	26.04.1990	
10	Smt. Indu Rawat Senior Stenographer	53,600.00 (L-6, C-15)	55,200.00 (L-6, C-16)		
11	Shri Ravinder Kumar Meena Senior Stenographer	52,000.00 (L-6, C-14)	53,600.00 (L-6, C-15)	16.04.1998	
12	Smt. Renu Bassi, Assistant	49,000.00 (L-6, C-12)	50,500.00 (L-6, C-13)		
13	Shri Ravi Shankar Roy Junior Stenographer	27,100.00 (L-4, C-3)	27,900.00 (L-4, C-4)	21.08.2018	
14	Junior Stenographer (vacant)				
15	Shri Rajbir Singh, Hindi Typist	46,800.00 (L-5, C-17)	48,200.00 (L-5, C-18)	01-04-1982	05-03-1986
16	Smt. Sunita Rani, UDC	38,600.00 (L-4,C-15)	39,800.00 (L-4, C-16)	09.04.1997	
17	Shri Deepak Chandra Bandooni, LDC	24,500.00 (L-2, C-8)	25,200.00 (L-2, C-9)	01.08.2013	
18	LDC (vacant)				
19	Shri Ravinder Yadav, Gestetner Operator	21,100.00 (L-2, C-3)	21,700.00 (L-2, C-4)	21.08.2018	
20	Peon (Vacant)				
21	Shri Ram, Daftary	37,500.00 (L-4, C-14)	38,600.00 (L-4, C-15)	17-11-1989	31.07.2018
22	Shri Daya Ram, MTS	35,000.00 (L-3, C-17)	36,100.00 (L-3, C-18)	25.10.1983	
23	Smt.Shiksha, MTS	36,100.00 (L-3, C-18)	37,200.00 (L-3, C-19)	20.09.1991	
24	Shri Manoj Kumar, MTS	33,000.00 (L-3, C-15)	34,000.00 (L-3, C-16)	01.10.1997	

Heritage Conservation Committee



Channel of Submission and Level of Final Disposal

Technical

Sl. No.	Work	Initiated by	Considered by	Approved by
1.	Checking documents of Proposals referred by	Architectural Assistant	Assistant Secretary (Tech.)	Member Secretary
2.	Proposals for consideration by the HCC	Architectural Assistant	Assistant Secretary (Tech.)	Member Secretary
3.	Recommendation on proposals	-	-	HCC
4.	Issue of HCC's	Assistant Secretary (Tech.)	-	Member Secretary

Administrative

1.	RTI	ACPIO	CPIO	CPIO
2.	Appeals	ACPIO	CPIO	CPIO
3.	Official Language	Jr. Hindi Translator	Administrative	Member Secretary

A DIRECTORY OF ITS OFFICERS AND EMPLOYEES (AS ON 01.07.2021):

Sl. No.	Name and Designation	Telephone no.
1	Chairman	24616391
2	Smt. Ruby Kaushal Member-Secretary	24619593 24618607
3	Shri Rajeev Kumar Gaur, Assistant Secretary (Tech.)	24690821
4	Administrative Officer	24618607
5	Smt. Alka Dhir, PS	24616191
6	Smt. Manju Anjali, Architectural Assistant	24636191
7	Shri Sidharth Sagar, Architectural Assistant	24636191
8	Ms. Neha Chauhan, Architectural Assistant	24636191
9	Smt. Kalpana Dewani, Hindi Translator	24636191
10	Smt. Indu Rawat Senior Stenographer	24636191
11	Shri Ravinder Kumar Meena Senior Stenographer	24636191
12	Smt. Renu Bassi, Assistant	24690821
13	Shri Rajbir Singh, Hindi Typist	24636191
14	Shri Ravi Shankar Roy, Junior Stenographer	24636191
15	Smt. Sunita Rani, UDC	24636191
16	Shri Deepak Chandra Bandooni, LDC	24636191
17	Shri Ravinder Yadav, Gestetner Operator	24636191
18	Shriram, Daftary	24636191
19	Shri Daya Ram, MTS	24636191
20	Smt. Shiksha, MTS	24636191
21	Shri Manoj Kumar, MTS	24636191