

Organisation

The Heritage Conservation Committee

"The Committee has been reconstituted vide Ministry of Urban Development's notification no.K-12016/6/2003-DD-I dated 15th September 2016 as follows:-"

1. Special Secretary/Additional Secretary, Ministry of Urban Development - Chairman
2. Addl. DG (Architecture), CPWD - Member
3. Chief Planner, Town & Country Planning Organization - Member
4. Chief Town Planner, MCD - Member
5. Commissioner (Plg.) DDA - Member
6. Chief Architect, NDMC - Member
7. Representative of DG, Archeological Survey of India - Member
8. Chief Engineer (Structure) in the Central Design Organization, CPWD - Member
9. Sh. Sanjay Puri (Urban Designer) [Principal Architect of Sanjay Puri Architects, Mahalaxmi, Mumbai] - Member
10. Dr. Parul Pandya Dhar (Historian) [Associate Professor, Department of History, University of Delhi] - Member
11. Ms. Vertika Sharma (Conservation Architect) [Advocate, Delhi High Court] - Member
12. Prof. Dr.Rommel Mehta (Environmentalist) [Professor, Landscape Architecture Department, SPA, New Delhi] - Member
13. Director, National Museum of National History - Member
14. Secretary, DUAC - Member
Secretary

Secretariat: Total Strength 30

Group A – 03

Group B – 05

Group C – 13

Group D – 09

Shri Vinod Kumar	Member Secretary / Chief Vigilance Officer/Appellate	24619593, 24648970 (Fax)
Shri Rajeev Kumar Gaur	Assistant Secretary (Technical)/ Central Public Information Officer	24616391
Shri V.K. Tyagi	ACPIO-I	24616391
Smt. Uma Bhati	ACPIO-II	24616391

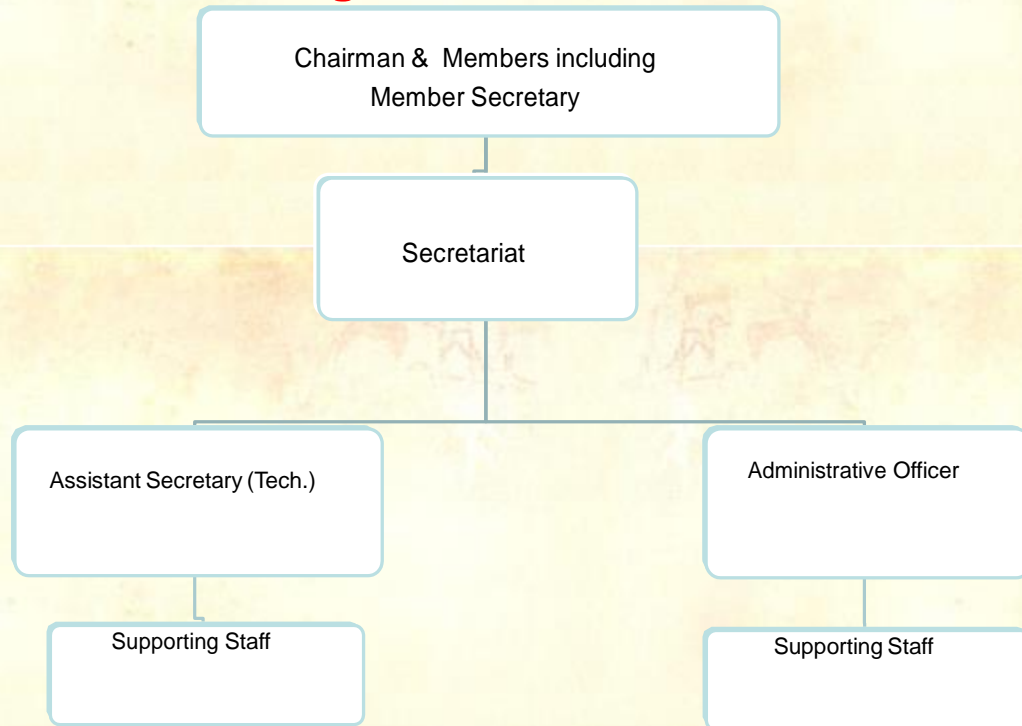
SENIORITY LIST OF DUAC EMPLOYEES AS ON 01-08-2014

Sl. No	Name of the post	Classification	Pay Band+ GP	Name	Date of Appointment /Absorption of the employee	Date of Last Promotion
1	Secretary	Group A	37400-67000 8700	Sh. Vinod Kumar	04-06-2012	01-11-2012
2	Assistant Secretary (Tech.)	Group A	15600-39100 6600	Sh. Rajeev Kumar Gaur	14-11-2013	-
3	Admn. Officer	Group A	15600-	Raghvendra Singh	28-10-2013	-

			39100 6600			
4	Private Secretary	Group B	9300-34800 4600	i) Sh. V.K. Tyagi, Private Secretary	29-02-1984	22-11-1993
	Stenographers		9300-34800 4600	ii) Smt. Neelam Bhagat, Sr.Stenographer	06-02-1981	01-08-1984
			9300-34800 4600	iii) Smt. Alka Dhir, Sr.Stenographer	27-03-1989	20-05-1996
		Group C	5200-20200 2800	iv) Indu Rawat, Jr. Stenographer	15-01-1997	-
			5200-20200 2800	v) Ravinder Kumar Jr. Stenographer	16-04-1998	-
5	Architectural Assistants	Group B	9300-34800 4600	i) Smt.Uma Bhati	14-11-1981	31-05-1990
			9300-34800 4200	ii) Smt. Nishi Sachdeva (Retired)	01-05-1983	-
			9300-34800 4200	iii) Smt. Manju Anjali	-21-08-2009 (absorption)	-
				iv) Sh. Sidharth Sagar	01-05-2012	-
6	Hindi Translator	Group B	9300-34800 4200	Smt. Kalpana Dewani, Hindi Translator	26-04-1990	-
7	Assistant	Group B	9300-34800 4200	Sh. Gopal Singh Assistant	15-02-1982	02-05-2012
8	UDC	Group C	5200-20200 2400	Smt. Renu Bassi	01-05-1986	02-05-2012
9	LDC	Group C	5200-20200 1900	i) Sh. Rajbir Singh, Hindi Typist	01-04-1982	05-03-1986
				ii) Smt. Sunita Rani, LDC	09-04-1997	-

				iii) Sh. Deepak Chandra Bandooni, LDC	01-08-2013	
10	Gestetner Operator	Group C	5200-20200 1900	-	Retired	-
11	Dispatch Rider	Group C	5200-20200 1900	-	Retired	-
12	Daftary	Group C	5200-20200 1900	Sh. S.K. Singh	15-11-1974	22-08-1989
13	Peon	Group C	5200-20200 1800	i) Sh. Shishpal expired on 25.3.2014	-	-
			- do -	ii) Sh. Pannalal (Retired)	01-12-1980	22-02-1991
			- do -	iii) Sh. Shri Ram	17-11-1989	-
			- do -	iv) Sh. Daya Ram	25-10-1993	-
			- do -	v) Smt. Shiksha	20-09-1991	-
14	Chowkidar	Group C	5200-20200 1800	Sh. Manoj Kumar	01-10-1997	-

Heritage Conservation Committee Organization Chart



Channel of Submission and Level of Final Disposal

Sl. No.	Work	Initiated by	Considered by	Approved by
Technical				
1.	Checking documents of proposals referred by local authorities	Architectural Assistants	-	-
2.	Issuance of Reminders	Architectural Assistants	-	-
3.	Proposals for consideration by the HCC	Architectural Assistants	Assistant Secretary (Tech.)	Member Secretary
4.	Recommendations on proposals	-	-	HCC
5.	Issue of HCC's recommendations	Assistant Secretary (Tech.)	-	Member Secretary
Administrative				
1.	Contingent	Assistant (Admin.)/	Administrative	Member

	expenditure	Cashier	Officer	Secretary - Beyond Rs.500 AO - upto Rs.500
2.	Purchases			
	Less than Rs.15000	Assistant (Admin)	Administrative Officer	Member Secretary
	Rs.15000 to 1 lakh	Assistant (Admin)/AO for procurement through Purchase Committee.	Purchase Committee	Member Secretary
	Above Rs.1 lakh	Assistant (Admin)/AO for procurement through Tendering.	Purchase Committee	Member Secretary
3.	RTI	ACPIO	CPIO	CPIO
4.	Appeals	ACPIO	CPIO	CPIO
5.	Official Language	Jr. Hindi Translator	Administrative Officer	Member Secretary